

**Minutes of the Judiciary and Law Enforcement Committee**  
**Friday, November 13, 2015**

Chair Wolff called the meeting to order at 8:34 a.m.

**Committee Members Present:**

Peter Wolff	Janel Brandtjen	Jim Batzko	Robert Kolb
Mike Crowley	Kathleen Cummings		

**Committee Members Absent:**

Carl Pettis

**Others Present:**

Sheriff Eric Severson	Jail Administrator Mike Giese
Senior Correctional Facility Manager Meg Schnabl	Business Manager Lyndsay Johnson
Deputy Inspector Torin Misko	Inspector James Gumm
Financial Analyst Joshua Joost	Senior Financial Budget Analyst Steve Trimborn
Administrative Specialist Alison Ries	Legislative Policy Advisor Sarah Spaeth
	Karen Pilarski of the <i>Waukesha Freeman</i>

**Approve Minutes of October 16, 2015**

MOTION: Brandtjen moved, second by Cummings to approve the minutes of October 16, 2015. Motion carried 6-0.

**Executive Committee Report of October 19, 2015**

Wolff reported that the following items were discussed at the last Executive Committee meeting:

- Adopted Comprehensive Economic Development Strategy Resolution 170-R-006
- Approved capital projects
- Approved appointments

**Legislative Update**

Spaeth reported on bills related to:

- Reporting all child abuse/neglect cases to law enforcement

**Future Meeting Date**

- December 4, 2015
- January 15, 2016

**Motion to Reconsider the Minutes of October 2, 2015**

It was brought to the attention of staff that the minutes of October 2, 2015 contained a small error that should be corrected. Spaeth stated verbiage under the item, Discuss and Consider the 2016 Operating Budget for the Sheriff's Department should not include Sheriff Severson, as he was not present at the October 2 meeting.

MOTION: Brandtjen moved, second by Cummings to reconsider the minutes of October 2, 2015. Motion carried 6-0.

### **Introduction to Jail Operations**

Severson stated the management of the jail accounts for half the duties of sheriff's department. Giese distributed a handout and gave an overview of the jail detailing statistics, structure and the major issues faced by the jail. Giese explained some of the major issues include staffing, aging facilities and the increased population of inmates with chronic medical issues, mental illness and/or alcohol and drug issues. The goal of the jail staff is to be able to release inmates back into society in better shape than they were when they arrived.

Brandtjen left the meeting at 9:41 a.m.

### **Tour of Jail**

Sheriff Severson and staff led the committee on a tour of the jail facility.

MOTION: Crowley moved, second by Cummings to adjourn the meeting at 11:04 a.m. Motion carried 5-0.

Respectfully submitted,

Jim Batzko  
Secretary